

# CHARLES ROOKING CARTER VOLUNTARY COMMUNITY SERVICE AWARD

The Carterton District Council wishes to publicly recognise those people in the Carterton district who without fuss or fanfare make-up the underground network within our community. These people are often the prime instigators behind much of the good that is carried out on behalf of neighbours, friends, clubs, service and community organisations. They work quietly at whatever it is they are doing with few people even being aware of them.

The Award exists to make a point of acknowledging individuals who have worked unselfishly on behalf of the Carterton district over a considerable length of time.

## **Conditions and Guidelines**

Usually the Council will grant up to five awards per year.

## **Who is Eligible for a Charles Rooking Carter Voluntary Community Service Award?**

- The Award is open to any person who has carried out meritorious voluntary community service.
- Any person who has already received a Royal Honour, only in special circumstances, will be eligible for an Award.

## **What kind of Service Merits a Charles Rooking Carter Voluntary Community Service Award?**

- Deserving voluntary service is recognised by the Carterton District Council. Service for which payment is received or professional services will not be considered.
- Deserving voluntary service can fall into one or more of the following categories.

Social and Community  
Services to Sport and Recreation  
Arts and Cultural

## **How is the Award Decided?**

- Nominations must be received by the deadline date stated on the nomination form. Any two members of the public or any two officers of organisations, associations, societies or clubs can make nominations.
- The Council relies heavily on the information that accompanies each nomination therefore it is in the nominees interest that the information provided is of sufficient detail to enable the Council to consider each nomination fairly.
- Full details should be supplied about how this person's work or activities go above and beyond the normal contribution of other volunteers. Both the quantity of service and quality of service are important.
- The information on all nominations then goes to the Council.

## **Confidentially**

- All nominations are confidential.

- It is not necessary to obtain the prior consent of the person nominated before submitting a nomination. If the nomination is successful the person will then be contacted to be asked whether he or she wishes to accept the Award.
- Nominations, which are not successful in any one year, may be re-submitted for consideration in subsequent years.
- The decision of the Council is final and binding.

### **Presentation of Awards**

His Worship the Mayor will present the Awards to successful nominees at a Mayoral Reception.

**NOMINATION  
CHARLES ROOKING CARTER  
VOLUNTARY COMMUNITY SERVICE AWARD**

*Please refer to the attached guidelines and conditions. Please print clearly on the nomination form.*

**NOMINEE** .....

**ADDRESS** .....  
.....

**NOMINATED BY**

1. Name .....

Address .....

Telephone No. ....

Signature .....

2. Name .....

Address .....

Telephone No. ....

Signature .....

**FIELD OF SERVICE FOR WHICH RECOGNITION IS SOUGHT?**

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