

**The Minutes of the Ordinary Meeting of the Carterton District Council held in
the Council Chambers, Holloway Street, Carterton on Wednesday 17th December
2008 at 9.30 am**

Present

His Worship the Mayor, G McPhee (Presiding)

Crs. E Brazendale, R Carter, B Durbin, C Engel, J Greathead, W
Knowles, B Poulsen & G Smith

In Attendance

C Wright (Chief Executive)
M Hautler (Planning & Regulatory Manager)
J Hallam (Support Services Manager)
S Zabell (Committee Secretary)

For Officer Reports

G Baker (Operations Manager)
E Hyde (Cultural Services Co-ordinator)
B McWilliams (Community & Recreation Services Assets Manager)
G Rink (Roading Manager)

1. Apologies

There were no apologies.

2. Leave of Absence

No requests for leave of absence were tabled.

3. Declaration of Pecuniary/Conflict of Interest

There were no declarations of pecuniary/conflict of interest.

4. Notification of General Business/Late Items

- 4.1 Dakins Road – Meeting – Crs. Knowles & Poulsen
- 4.2 Letter from A Staples

5. Public Forum

There were no items for the Public Forum.

**6. Confirmation of Minutes of the Ordinary Meeting dated 26th November
2008**

That the minutes of the Ordinary Meeting dated 26th November 2008 as amended be
adopted as a Council record.

His Worship the Mayor/Cr. Carter

Carried

7. Confirmation of Minutes of Special Meeting of the Carterton District Council dated 8th December 2008.

That the minutes of the Special Meeting dated 8th December 2008 as circulated be adopted as a Council record.

Cr. Knowles/Cr. Carter

Carried

8. Consideration of Minutes from Committees

8.1 Confirmation of Minutes of the Wairarapa Library Service dated 19th November 2008

That the minutes of the Wairarapa Library Service dated 19th November 2008 as circulated be adopted as a Council record.

Cr. Carter/Cr. Durbin

Carried

9. Officer Reports & Correspondence Received

9.1 Chief Executive Officer's Report

Purpose

To update elected members on matters of interest or matters requiring Council input/resolution over the past month.

That Opus Consultants be asked to complete a traffic safety audit to determine the most appropriate place to site the pedestrian crossing outside the Post Office.

Cr. Durbin/Cr. Brazendale

Carried

That the borrowing limits in the Liability Management Policy be amended to the following:

- Total debt to total assets less than 15%.
- Gross interest on debt less than 12% of operating revenue.
- Net cash inflow from operating activities exceeds gross interest by at least 2.

Cr. Durbin/Cr. Carter

Carried

That the Mayor's Report to Council – 17th December 2008 – Update of Meetings received from Adrienne Staples – Mayor of South Wairarapa District Council be tabled.

Cr. Durbin/Cr. Carter

Carried

The Chief Executive Officer advised that he currently has delegation to approve costs of up to \$200,000 for the acceptance of tenders.

That the Audit Committee be given delegation to consider and approve tenders above the Chief Executives delegation.

His Worship the Mayor/Cr. Durbin

That the report as circulated be received.

His Worship the Mayor/Cr. Brazendale

Carried

Cr. Brazendale left the meeting at 10.20am

The meeting adjourned at 10.20am

The meeting re-adjourned at 10.30am

9.2 Roding Monthly Report

Purpose

To update elected members on matters of interest or matters requiring Council input/resolution over the past month.

There was general discussion surrounding several landowners who have cattle crossing roads and thus leaving them in poor repair. It was agreed that a copy of the Guidelines to Landowners with regard to the Stock Movement Policy would be sent to all those currently breaching the policy.

That copies of the Stock Movement Policy would be sent to all landowners currently breaching this policy.

Cr. Carter/Cr. Durbin

That the report as circulated be received.

His Worship the Mayor/Cr. Poulsen

Carried

9.3 Operations Special Projects Report

Purpose

To update elected members on matter of interest or matters requiring Council input/resolution over the past month.

That G Butcher be requested to provide Council with a cost estimate for the steel sleeve option for Bore 4.

Cr. Knowles/His Worship the Mayor

That the report as circulated be received.

Cr. Knowles/Cr. Poulsen

Carried

9.4 Operations General

Purpose

To update elected members on matters of interest or matters requiring Council input/resolution over the past month.

That the report as circulated be received.

His Worship the Mayor/Cr. Smith

Carried

9.5 Wairarapa Library Service Combined Committee Monthly Report

Purpose

To update elected members on matters of interest or matters requiring Council input/resolution over the past month.

That the report as circulated be received.

His Worship the Mayor/Cr. Durbin

Carried

9.6 Community & Recreation Services Monthly Report

Purpose

To update elected members on matters of interest or matters requiring Council input/resolution over the past month.

Cr. Smith left the meeting at 11.25am

B McWilliams tabled a letter received from a member of the public complaining about the price increase at the swimming baths and requesting that adults be admitted free of charge if they are there supervising children. He further advised that a sign will be installed at the baths stating that adults may be admitted free of charge if they are supervising children, however they will not be entitled to swim.

That adults are entitled to accompany children to the swimming baths and they must stay within one arms length of the child and not enter the water except in an emergency.

His Worship the Mayor/Cr. Greathead

That B McWilliams prepare draft guidelines and regulations for designated freedom camping sites.

That a workshop be held to consider these when they are completed.

Cr. Knowles/His Worship the Mayor

That the report as circulated be received.

Cr. Knowles/Cr. Carter

Carried

9.7 Planning & Regulatory Report

Purpose

To update elected members on matters of interest or matters requiring Council input/resolution over the past month.

That the report as circulated be received.

His Worship the Mayor/Cr. Knowles

Carried

9.8 Policy on New Water Supply Connections in Rural Areas

Purpose

To recommend to Council that there be no further extensions to the town water supply reticulation into rural areas and that any new connections in the rural area are of the constant flow rate type.

That this report be received.

That any future applications for service extensions into the rural area be declined unless exceptional circumstances agreed to by Council apply.

That all new rural area applicants within the services area be required to have a constant restricted flow connection.

That further reports be prepared in relation to constant flow rate connections and water reticulation pressure issues on the northern parts of the serviced area.

Cr. Knowles/Cr. Carter

Carried

9.9 Draft Waingawa Structure Plan

Purpose

For Council to approve the Draft Waingawa Structure Plan for public consultation.

There was a change of wording to process number 4 of "amended" to "final".

That Council agree to the draft Waingawa Structure Plan with amendments proceeding to public consultation.

Cr. Carter/C. Poulsen

Carried

9.10 Pathways to Resilient Communities Event

Purpose

Cr. Greathead tabled a letter received Cr. Paul Bruce asking for a financial contribution of \$250.00 from Council for the Pathways to Resilient Communities Event being held at Te Papa Museum on the 3rd March 2009.

There was general discussion amongst the Councillors regarding this request.

That Cr. Greathead report back to Council with a recommendation as to whether a contribution should be made.

Cr. Durbin/His Worship the Mayor

Carried

Cr. Smith returned to the meeting at 12.00pm

9.11 The Carterton District Residents & Ratepayers Assn – Request to Meet Council

Purpose

A letter from the Carterton District Residents & Ratepayers Assn requesting a meeting with Council was tabled.

That those Council members who wish to attend will meet informally with the Carterton District Residents & Ratepayers Assn at 9.00am on the 17th February 2009.

Cr. Carter/Cr. Knowles

Carried

Cr. Brazendale returned to the meeting at 12.05pm

9.12 Wairarapa Summer Shakespeare Trust – Sponsorship – Summer Shakespeare 2009 – “Henry V”

Purpose

A letter from the Gladstone Vineyard requesting sponsorship for the Summer Shakespeare 2009 was tabled.

That the request for sponsorship for the Summer Shakespeare 2009 be declined.

Cr. Knowles/Cr. Engel

Carried

10. Elected Member Reports to Council

10.1 Mayoral Diary November/December 2008

That the information be received.

His Worship the Mayor/Cr. Carter

Carried

10.2 Reports from Elected Members on Outside Bodies

It was agreed that an official letter be sent to the Wairarapa Multi-sports Club advising that the information they gave with regard to road sealing was misleading.

That the reports be received.

Cr. Knowles/Cr. Engel

Carried

The meeting adjourned at 12.40pm

The meeting re-adjourned at 1.15pm

11. General Business/Late Items

That in accordance with Clause 7(a) Local Government Official Information & Meetings Act 1991 in order that the following item is not delayed a further month, the Council resolve to deal with this item at this meeting.

Cr. Carter/Cr. Brazendale

Carried

11.1 Dakins Road

Crs. Poulsen, Smith & Knowles attended a meeting with the residents of Dakins Road and a report has been prepared with regard to a request to seal the road 2km from beginning to end.

General discussion amongst the Councillors ensued. It was advised that a traffic count was currently underway and would reach completion at the end of February 2009. G Rink is to prepare a report for Council regarding the cost effectiveness of tar seal versus gravel. The residents were very happy that Council was following up on their request

It was advised that the residents had also asked for traffic signs at the top of the hill which the Councillors agreed was not an unreasonable request and this would be followed up on when the results of the traffic count were available.

General Business

Cr. Brazendale invited Council to an informal workshop at her home on the 10th February 2009.

It was agreed that a sub-committee consisting of His Worship the Mayor, Crs. Engel & Greathead would meet to peruse the legal documentation received with regard to the proposed Mountain Bike Trail in Dalefield Road.

The Meeting Concluded at 1.30 pm

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