

FORM 2
CARTERTON DISTRICT LICENSING AGENCY

r 5(1)

Telephone (06) 379 6626

P. O. Box 9, Carterton.

Fax No. (06) 379 7832

APPLICATION FOR ON-LICENCE

(FOR PREMISES)

Application No.....

Section 9, Sale of Liquor Act 1989

To: The Secretary
The Carterton District Licensing Agency
P O Box 9
CARTERTON

Application for an On-Licence is made in accordance with the details set out below.

1. DETAILS OF APPLICANT(S)

- (a) Full name, address and occupation
.....
.....
- (b) Postal address for service of documents
.....
.....
- (c) Daytime contact name & telephone No.
.....
.....
- (d) Full name & address of manager or managers to be employed and
certificate numbers of managers certificates
.....
.....
- (e) Status of applicant (tick appropriate box)
- | | | |
|--|--|--|
| Natural Person
<input type="checkbox"/> | Private Company
<input type="checkbox"/> | Public Company
<input type="checkbox"/> |
| Body Corporate to which Section
8(1)(ba) of the Act applies

<input type="checkbox"/> | Board, organisation, or other body
which section 8(1)(bb) of the Act
applies

<input type="checkbox"/> | Government
Department or other
instrument of Crown

<input type="checkbox"/> |
| Licensing Trust
<input type="checkbox"/> | Partnership
<input type="checkbox"/> | Manager under the
Protection of Personal
And Property Rights
Act 1988

<input type="checkbox"/> |
| Local Authority

<input type="checkbox"/> | Trustee

<input type="checkbox"/> |

<input type="checkbox"/> |

2. FURTHER DETAILS WHERE APPLICANT IS A COMPANY

(a) Date of incorporation

.....
(b) Place of incorporation

.....
(c) Full details of each director, and the secretary, as follows:

Name	Address	Date of Birth	Place of Birth	Designation
.....
.....
.....

(d) (In the case only of a private company)

Authorised Capital ☐ Paid up Capital ☐

(e) (In the case only of a private company)

Full details of each person who hold any shares issued by the company:

Name	Address	Date of Birth	Place of Birth	Designation	Face Value of Shares Held
.....
.....
.....

(f) (In the case only of a public company)

Full details of each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company.

Name	Address	Date of Birth	Place of Birth	Designation
.....
.....
.....

3. FURTHER DETAILS WHERE APPLICANT IS A PARTNERSHIP

(a) Full details of each partner as follows:

Name	Address	Date of Birth	Place of Birth
.....
.....

(b) Signature of each partner:

.....

4. PREMISES DETAILS

(a) Address of proposed licensed premises

.....

(b) Proposed trading name for premises (if any)
.....

(c) Is a licence sought conditional upon construction or completion of the premises Yes/No

(d) Does the applicant own the proposed licensed premises Yes/No
If No:

(i) What is the full name and address of the owner?
.....

(ii) What form of tenure of the premises will the applicant have (including term of tenure)?
.....

(e) What part (if any) of the premises does the applicant intend should be designated as:

(i) A restricted area
.....

(ii) A supervised area
.....

5. BUSINESS DETAILS

(a) What is the general nature of the business to be conducted by the applicant in the premises if the licence is granted? (For example hotel, tavern, restaurant, entertainment/nightclub).....

(b) Is the sale of liquor intended to be the principal purpose of the business?
..... Yes/No

If No - what is intended to be the principal purpose of the business?
.....

(c) Is the applicant engaged, or intending to be engaged in the sale or supply of any

goods other than liquor and food, or in the provision of any services other than those directly related to the sale or supply of liquor and food? Yes/No

If Yes - what is the nature of those other good or services?
.....

(d) On which days and during which hours does the applicant intend to sell liquor under the licence?
.....
.....

(e) (In the case only of a BYO Restaurant)

Does the applicant wish to have the licence endorsed under section 28 of the Act? Yes/No

6. CONDITIONS

(a) What provision does the applicant intend to make for the sale and supply of:
.....

(i) Food?

.....
(ii) Non - alcoholic refreshments?

.....
(iii) Low - alcoholic beverages ?

.....
(b) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

.....
(c) What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed premises?

.....
(d) What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?

.....
Dated at this day of 20

.....
Applicant

NOTES

1. In respect of the status of the applicant, see section 8 of the Sale of Liquor Act 1989.
2. For the matters that are to accompany this application, see regulation 5(3) of the Sale of Liquor Regulations 1990.
3. Within 20 working days after filing this application with the District Licensing Agency, the Applicant is required to give public notice of the application in form 1. The notice must be published twice in a newspaper or newspapers circulating in the district and nominated by the Secretary of the District Licensing Agency, with not less than 5 days and not more than 10 days between the two dates of publication.
4. Within 10 working days after filing this application with the District Licensing Agency, the applicant must ensure that notice of the application in form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so).

APPLICATION FOR ON-LICENCE

An application for an On-Licence in respect of any premises shall be in form 2.

An application for an On-Licence in respect of any conveyance shall be in form 3.

Every application for an On-Licence shall be accompanied by the following:

- (a) Three copies of the application.
- (b) (Where the applicant is incorporated)
A copy of the certificate of incorporation or other documentary evidence of its incorporation.
- (c) (Where the applicant is a company)
A copy of the memorandum of association or other documentary evidence of its authority to sell liquor or to hold a licence under the Act or under the provisions of any previous enactment relating to the sale of liquor.
- (d) (Where the applicant is a local Authority)
A reference to the enactment by which the applicant is expressly authorised to hold an On-Licence under the Act.
- (e) (Where the applicant is a manager acting for any person pursuant to a property order made under the Protection of Personal and Property Rights Act 1988)
A copy of the property order.
- (f) A photograph of the exterior of the premises or an artist's impression of the exterior of the proposed premises as they will look when they are finished.
- (g) A map, or a copy of a map or of a portion of a map showing the location of the premises.
- (h) A scale plan showing:
 - (i) Those parts of the premises that are to be used for the sale or supply of liquor; and
 - (ii) Those parts of the premises (if any) that the applicant intends should be designated as restricted areas or as supervised areas.
 - (iii) Each entrance to the premises that the applicant intends should be designated as a principal entrance.
- (i) (Where the applicant is not the owner of the premises)
A written statement from the owner to the effect that the owner has no objection to the grant of a licence.
- (j) A certificate by the local authority that the proposed use of the premises meets town planning requirements.
- (k) The prescribed fee \$776.00.