

CARTERTON DISTRICT LICENSING AGENCY

<p>RENEWAL OF LICENCE BUILDING EVACUATION SCHEME DECLARATION</p>

FOR ON, OFF OR CLUB LICENCES ONLY

Application for Renewal of: Licence
(On, Off, or Club)

Date:

Premises Name:

Premises Address:
.....

I HEREBY STATE THAT

either

1. The building in which the premises are situated has an evacuation scheme for public safety which meets the requirements of Section 21a of the Fire Service Act 1975.

or

2. The building by reason of its current use, does not require such a scheme, or the building is exempt from having to meet the requirements for such a scheme.

*Delete whichever is **NOT** applicable*

LICENSEE SIGNATURE

.....

FIRE SAFETY AND EVACUATION OF BUILDING REGULATIONS 1992 21A

All buildings, (other than those containing three or less household units), regardless of size or number of occupants, must have an evacuation scheme or procedure, which allows for a safe exit in an emergency.

Buildings that require an evacuation scheme approved by the Fire Service include buildings where:

100 or more people can gather in a common venue or place of assembly for any purpose.

Facilities for employment are provided for more than 10 people.

Residential accommodation is provided for more than five people.

The whole or part of the building is used for the storage or processing of hazardous substances.

Childcare facilities are provided.

At the time of renewal of a liquor licence the licensee must sign a statement that an approved fire evacuation scheme exists for the premises or, alternatively, that the premises are exempt from having to have an approved scheme.

The Fire Safety and Evacuation of Building Regulations 1992 require that trial evacuations for licensed premises be held six monthly. Failure to do this could lead to the approved scheme lapsing, with the risk of refusal of licence renewal. It is the licensees' responsibility to hold these trial evacuations and notify the Fire Service in writing of the result. A member of the Fire Service will be available to attend the evacuation on request.

If you are unsure whether your premises' evacuation scheme needs to be approved by the Fire Service or if you require further information about the Fire Safety and Evacuation Regulations, contact the NZ Fire Service.