

r 14(2)

FORM 11

**CARTERTON DISTRICT LICENSING AGENCY**

Telephone (06) 379 6626

P. O. Box 9, Carterton.

Fax No. (06) 379 7832

**APPLICATION FOR SPECIAL LICENCE  
(FOR CONVEYANCE)**

Application No.....

Section 76, Sale of Liquor Act 1989

To: The Secretary  
The Carterton District Licensing Agency  
P O Box 9  
CARTERTON

Application for a Special Licence is made in accordance with the details set out below.

**1. DETAILS OF APPLICANT(S)**

(a) Full name(s) .....

(b) Postal address for service of documents .....

(c) Daytime contact name & telephone No. ....

(d) Full name & address of manager or managers to be employed, and certificate numbers of manager's certificate(s):.....

(e) Status of applicant (tick appropriate box)

Natural Person  
☐

Private Company  
☐

Public Company  
☐

Body corporate to which  
section 75(ba) of the Act applies  
☐

Board, organisation, or other body to which  
section 75(bb) of the Act applies  
☐

Licensing Trust  
☐

Partnership  
☐

Government  
Department or other  
instrument of Crown  
☐

Local Authority  
☐

Trustee  
☐

Manager under the  
Protection of Personal  
And Property Rights  
Act 1988  
☐

Club  
☐

2      **PREMISES DETAILS**

- (a)    Type of conveyance: .....
- (b)    Address of home base (if any).....
- .....
- (c)    Proposed trading name for conveyance (if any).....
- (d)    Is a licence sought conditional upon construction or completion of the  
         conveyance?..... Yes/No
- (e)    Does the applicant own the conveyance? ..... Yes/No

If No:-

- (i)    What is the full name and address of the owner?  
         .....
- (ii)    What form of tenure of the premises will the applicant have?(including  
         term of tenure)  
         .....
- (f)    What part (if any) of the conveyance does the applicant intend should be  
         designated as:-
- (i)    A restricted area        .....
- (ii)    A supervised area       .....

3.      **PURPOSES**

- (a)    What is the occasion or event, or series of occasions or events in respect of which  
         the licence is sought?.....
- .....
- (b)    When is this occasion or event, or series of occasions or events, to occur?  
         .....
- .....
- (c)    On which days and during what hours does the applicant intend to sell liquor  
         under the licence?.....
- .....

4.      **CONDITIONS**

- (a)    What provision does the applicant intend to make for the sale and supply of:-
  - (i)    Food?  
         .....

(ii) Non alcoholic refreshments?

.....

(iii) Low alcohol beverages?

.....

(b) What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed premises?

.....

.....

(c) What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?

.....

.....

(d) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

.....

.....

(e) What containers does the applicant propose to sell liquor in?

.....

Dated at ..... this ..... day of ..... 20 .....

Applicant .....

### NOTES

1. In respect of the status of the applicant, see section 75 of the Sale of Liquor Act 1989.
2. For the matters that are to accompany this application, see regulation 14(3) of the Sale of Liquor Regulations 1990.

### **Application for a Special Licence**

1. An application for a Special Licence in respect of any premises shall be in Form 10.
2. An application for a Special Licence in respect of any conveyance shall be in Form 11.
3. Every application for a Special Licence shall be accompanied by the following:
  - (a) Three copies of the application.
  - (b) (Where the applicant is a local authority)  
A reference to the enactment by which the applicant is expressly authorised to hold a special licence under the Act.
  - (c) (Where the applicant is a manager acting for any person pursuant to a property order made under the Protection of Personal and Property Rights Act 1988)  
A copy of the property paper.
  - (d) (Where the applicant is a club and holds a Club Licence under the Act)  
The number of the Club Licence.
  - (e) (Where the applicant is a club, but does not hold a Club Licence under the Act)  
Such of the following particulars as the District Licensing Agency may require:
    - (i) (Where the club is incorporated)  
A copy of the certificate of incorporation or other documentary evidence of its incorporation; and
    - (ii) (Where the club held a charter under the Sale of Liquor Act 1962)  
Identifying particulars of the Club's charter; and
    - (iii) A copy of the Club's constitution or rules.
  - (f) (Where the application is made for a licence under section 74 of the Act)  
Identifying particulars of the On Licence or Club Licence held by the applicant.
  - (g) A plan showing:
    - (i) Those parts of the premises that are to be used for the sale or supply of liquor; and
    - (ii) Those parts of the premises (if any) that the applicant intends should be designated as restricted areas or as supervised areas.
  - (h) (Where the applicant is not the owner of the premises)  
A written statement from the owner to the effect that the owner has no objection to the grant of the licence.
  - (i) The prescribed fee \$63.00.